Employment Posting

Position Title: Functional Analyst
Employment Terms: Full-time
Reports To: CTO
Department: Technology
Date Posted: 03/22/2019

Position Summary

We are looking for a functional analyst to add to our development team. We build and maintain a variety of web applications, integration services, a processing engine and data warehousing to support our billing platform. The main responsibilities of a functional analyst are to document high-level business requirements into functional specifications and ensuring that deliverables conform with these requirements. You will also be working closely with the Quality Assurance team to assist with the entire testing process, including preparation of acceptance criteria, review of the test plans and scenarios.

Although much of the functional analyst's work is performed alone, communications and presentation skills are needed to train and inform other staff. Thus, leadership skills and multitasking capabilities are necessary.

Responsibilities:

- Analyze business and user needs, document requirements and translate into proper system requirements specifications.
- Document requirements and specifications for user stories and test cases.
- Document development releases notes in accordance with enterprise level standard.
- Assist Quality Control team in writing and reviewing test cases and making sure the test plan covers all aspects of the application that need to be validated.
- Ensure proposed technical and functional designs are meeting the overall business requirements.
- Lead all workshops related to gathering and review of solution requirements and business solutions.
- Identify and communicate any project risks encountered.

Qualifications:

- 3+ years of experience as a Functional Analyst
- Excellent written and verbal communication skills in English and in French
- Minimum 2 years in an agile environment
- Experience writing features, user stories and test cases
- Experience working with Microsoft technology stack

Benefits:

Tungsten Revenue invests in its employees by offering the following benefits:

- Unlimited paid vacations
- Flexible hours
- Relaxed dress code
- Group RRSP program
- Bi-Weekly free lunches
- Fresh and healthy snacks
- Comprehensive group insurance package
- Regular offsite company events
- Supports continuous learning and development
- In-office showers, kitchen, rec-room, bike parking
- Universal profit sharing program

About Tungsten Revenue & FlexPay

Tungsten Revenue has been a marketer since its inception. We understand the challenges that merchants face, whether they are sales, fulfilment and especially payments processing.

Our business is almost entirely credit card based and processing card-not-present transactions poses a range of problems. To scratch our own itch, we built FlexPay, an Enhanced Payment Gateway. It mitigates against these problems on a transaction-by-transaction basis with a proprietary, statistics-based decline salvage and risk balancing strategy. FlexPay has become the cornerstone of our business and has supplanted direct to consumer marketing as our core activity.

Tungsten Revenue was named #10 in Canada as one of 2017's Great Places to Work. We are a dynamic and welcoming company that strives to hire the best and brightest people. We've been told that that we suffer from a "Never Good Enough" syndrome, and we proudly embrace it. We are looking for people who are never satisfied with themselves or their company, constantly pushing to improve both.

Once through our doors, you'll discover a dynamic and culture focused organization that offers an exceptional work environment. Efficiency is one of our core values and we endeavor to eliminate, automate, or outsource the mundane and repetitive both for ourselves and our partners. You are given the autonomy to have a substantial impact on the performance of the company and your work will be creative and challenging. It will never be boring. If you're the type of person that thrives in an environment of smart, driven, and competent colleagues, then you may have found your home.